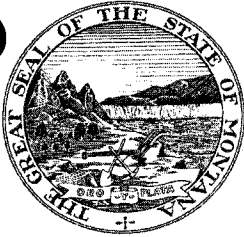


# DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES



Brian Schweitzer  
GOVERNOR

Anna Whiting Sorrell  
DIRECTOR

## STATE OF MONTANA

www.dphhs.mt.gov

PO BOX 4210  
HELENA, MT 59604-4210  
(406) 444-5622  
FAX (406) 444-1970

To: Health and Human Services Subcommittee  
Representative Teresa Henry, Chair

From: Senior and Long Term Care Division

Date: January 23, 2009

Re: Questions from the Subcommittee on vacancy savings and retirement

**Question #1** How many positions are vacant now (January 2009) and what do they do? Why are they open?  
Which of these positions are held open to meet vacancy savings?

This table provides the answers to all of the questions. This data is as of January 15, 2009

SLTC NON INSTITUTION	Under review	Community Social Worker	1.00
	Advertised	Human Services Specialist	1.00
	Advertised	Insurance Claims Examiner	0.50
SLTC NON INSTITUTION TOTAL			2.50
SLTC - MVH	Advertised	Food Service Worker	0.10
		LPN	0.90
SLTC - MVH Total			1.00
SLTC TOTAL			3.50

**Question #2** How many positions would have to be held open to make the 4 percent vacancy savings?  
(Annual number) What groups of positions are most likely to be open and what do they do? See LFD  
Analysis, page B \_\_\_\_\_. (Fill in page number where vacancy savings can be found)

**FY09**

74.25 NON INSTITUTION FTE X 4% = 2.97 FTE

128.49 INSTITUTION FTE X 4% = 5.14 FTE

202.74 TOTAL FTE 8.11 FTE

(Based on the assumption that all FTE are funded proportionally)

**(Page B-261)** – The vacancy history states the division experiences the most vacant positions in the certified nurse aide category even though that is not reflected in the chart above. The MVH has implemented a “pay as you train” program for CNA’s to recruit these workers. Of the 3.5 positions that are currently vacant at this time, none are in the CNA job category.

#4

**Question #3** What is the division's total 7 percent vacancy savings and how many positions would have to be held open to make the 7 percent vacancy savings? What additional positions (by group) are most likely to be open and what do they do? List only the additions to the 4 percent list.

**FY09**

74.25 NON INSTITUTION FTE X 7% = 5.20 FTE (Based on the assumption that all FTE are funded proportionally)

Additional open positions needed to achieve the 7% vacancy savings will likely be similar or the same types of positions as those listed in response to Question #1 above.

**Question #4** Of the division's anticipated retirements, what positions do the retirees hold? Is the estimated payout still in line with the estimates on page B-4 of the LFD Analysis?

The division's employees eligible for retirement benefits based on projections using the data provided by DOA are 130 FTE for the biennium. The anticipated compensated absence liability of \$97,776 is still in line with the estimates on page B-4 of the LFD analysis. The following table shows the retirements that have occurred in the past two fiscal years in general job categories.

Management	Pay Bands (7,8,9)	17%
Professional/Program	Pay Bands (5,6,7)	17%
Administrative	Pay Bands (2,3,4)	17%
Administrative-Medical	Pay Bands (2,3,4)	17%
Facility Physical Support	Pay Bands (2,3,4)	33%
		100%

**Question #5** Would the division make cuts in the operating budget to meet vacancy savings? Please identify.

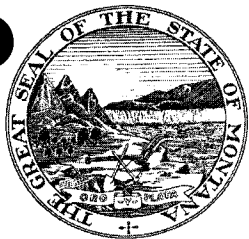
If needed to achieve the target amount of vacancy savings, the division can consider reductions in travel, training, equipment purchases and other discretionary operating costs. All operating budget reductions for this purpose will be subject to the review and approval of the agency senior management team in light of overall agency priorities.

The division has already submitted a 5% Reduction Plan to the OBPP in preparation for the 2009 session which will be used to guide the initial division fiscal reductions if it becomes necessary.

**Question #6** If the division should have to make cuts to services, which services would be reduced first? Does the division have the authority to eliminate any programs during the interim? Please list the programs.

Elimination of programs and services is not at the discretion of the division. If program or services reductions are required, the DPHHS senior management team will assess the agency priorities, critical service needs, federal and state mandates, as well as fiscal targets, and make recommendations to the Governor for his consideration.

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**Department of Public Health and Human Services  
Presentation to the 2009 Health and Human Services  
Joint Appropriations Subcommittee  
Senior and Long Term Care Division**

**Contact Information:**

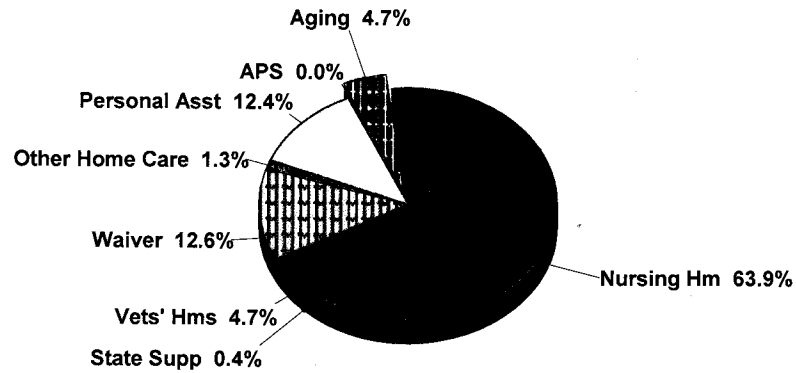
<b>Title</b>	<b>Name</b>	<b>Phone Number</b>	<b>E-mail address</b>
Director	Anna Whiting Sorrell	444-5622	<a href="mailto:awhiting-sorrell@mt.gov">awhiting-sorrell@mt.gov</a>
Medicaid-Health Services Administrator	Mary Dalton	444-4084	<a href="mailto:mdalton@mt.gov">mdalton@mt.gov</a>
	Kelly Williams	444-4147	<a href="mailto:kewilliams@mt.gov">kewilliams@mt.gov</a>
Fiscal Chief	Joe Weber	444-4143	<a href="mailto:jweber@mt.gov">jweber@mt.gov</a>

**Funding and FTE Information**

The Senior and Long Term Care Division budget for the 2008-2009 biennium is about \$500 million dollars. The largest source of funding in the Division is the federal Medicaid program. The federal government pays approximately 68% of Medicaid expenditures, while the state provides the remaining 32% in matching funds. Multiple funding sources fund the Divisions programs such as; federal funding including grants under the Older Americans Act and money to supplement veterans' nursing home care from the Department of Veterans Affairs. The two veterans' nursing homes in Montana are funded in part with money from the state cigarette tax, and 149-tobacco tax revenues fund a portion of the Divisions programs. Nursing facility providers are funded with provider tax revenues and funding from Intergovernmental Fund Transfers in addition to Medicaid funding.

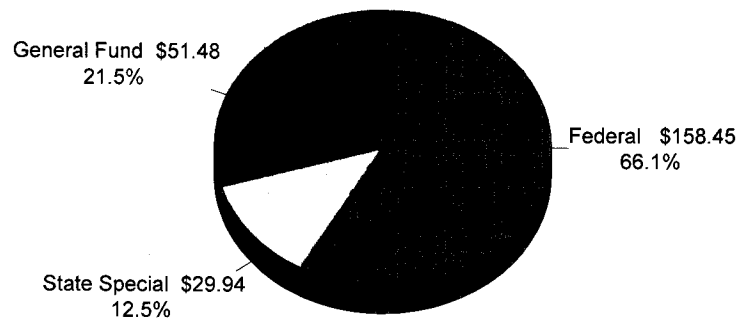
	<b>2009 Biennium</b>	<b>2011 Biennium</b>	<b>% of Total</b>	<b>Difference</b>	<b>% of Difference</b>
FTE	202.75	221.05		18.30	
Personal Services	20,512,903	23,027,937	4.3%	2,515,034	8.3%
Operating	14,122,810	15,806,198	3.0%	1,683,388	5.6%
Equipment	330,881	461,432	0.1%	130,551	0.4%
Grants	17,760,407	19,538,772	3.7%	1,778,365	5.9%
Benefits & Claims	447,395,414	471,429,526	88.9%	24,034,112	79.7%
Transfers	0	0	0.0%	0	0.0%
Debt Service	27,044	31,206	0.0%	4,162	0.0%
	<b>500,149,459</b>	<b>530,295,071</b>	<b>100.0%</b>	<b>30,145,612</b>	<b>100.0%</b>
General Fund	106,219,522	118,993,819	22.4%	12,774,297	42.4%
State Special Fund	63,826,952	66,682,273	12.6%	2,855,321	9.5%
Federal Fund	330,102,985	344,618,979	65.0%	14,515,994	48.2%
	<b>500,149,459</b>	<b>530,295,071</b>	<b>100.0%</b>	<b>30,145,612</b>	<b>100.0%</b>

### Senior and Long Term Care Division FY 2008 Benefit Expenditures



SFY Benefit Expenditures totaled \$227.37 million.  
Data as of 8/4/ 2008

### Senior and Long Term Care Division Funding Sources in SFY 2008



Amounts shown are in million \$.  
Data As Of 8/4/2008